

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

**Lease Review Sub Committee
Meeting Minutes**

CALL TO ORDER

The Lease Review Sub Committee meeting on Monday, July 11, 2011 was called to order at 1:05pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **Chris Colbert**
 Patricia Griffin

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Rebecca Fibley, Sr. Property Management Specialist

Absent: **Bruce Miller**, Commissioner

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, July 7, 2011 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at the Airport Administration office.

DISCUSSION ITEMS

AIRLINE RATES AND CHARGES:

3. SUBJECT: PROPOSED AIRLINE RATES AND CHARGES

RECOMMENDATION: That Commission recommend approval of airline rates and charges of \$77 annual per square foot for Airline Terminal building space; boarding bridge fee of \$42 per turn; and landing fees of \$2.50 per thousand pounds of gross landed weight effective upon occupancy of the new airline terminal.

ACTION: Motion/Second to recommend approval of the airline rates and charges by Commissioners Colbert/Griffin. Unanimous voice vote (Absent: Commissioner Miller).

LEASE AGREEMENTS – New Tenants:

4. SUBJECT: LEASE AGREEMENT – AEROBAT AVIATION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aerobat Aviation, Inc., a Georgia Corporation, for 560 square feet of office space at 53-B Gerald Cass Place, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$773, exclusive of utilities.

5. SUBJECT: LEASE AGREEMENT – CLEANSTREET

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with CleanStreet, a California Corporation, for 2,960 square feet of land at 6105-E Francis Botello Road, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$444.

LEASE AGREEMENTS – Renewals: Month-to-month

6. SUBJECT: LEASE AGREEMENT – ASPLUNDH TREE EXPERT COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Asplundh Tree Expert Company, a Pennsylvania Corporation, for 208 square feet of office space in Building 312, Unit F, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$362, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – DANIEL R. WALLER, DBA PRECISION MOTORCYCLE SERVICES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Daniel R. Waller, a sole proprietor, dba Precision Motorcycle Services for 2,281 square feet of industrial space in Building 225, Unit B, at 6150 Francis Botello Road, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$2,678, exclusive of utilities.

T-HANGARS:

8. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission add the sole applicant for the period April-June, Mr. Ronald Fendon, to the Airport T-Hangar Waiting List.

ACTION: Items 4 – 8 were received.

ADJOURNMENT

Meeting adjourned at 1:53pm.

Karen Ramsdell, Airport Director

Hazel Johns, Recording Secretary